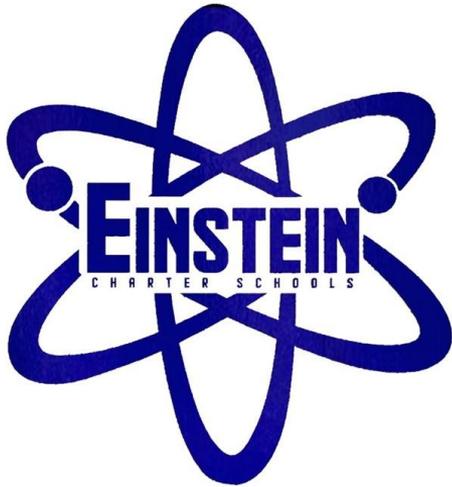


**Ready with
P.R.I.D.E.**

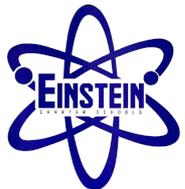


**Einstein Charter Schools
2023-2024**

Ready to Achieve Plan

PREPARED~RESPECTFUL~INSIGHTFUL~DISCIPLINED~EMPOWERED

Our Community of Schools



MISSION

The mission of Einstein Charter Schools is to nurture students to be academically strong as well as socially and emotionally resilient.

A MESSAGE FROM EINSTEIN'S CEO

Dear Einstein Charter Schools' Amazing Learning Community,

Get ready to feel the rhythm of excitement, because I am absolutely thrilled to welcome you to a new chapter in the Einstein Charter Schools journey! 🎉

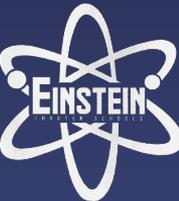
As we stand at the turning point of a new school year, I am filled with immeasurable gratitude for the incredible stakeholders that make our Einstein Charter Schools family so extraordinary. Safety is our top priority, harmonizing with the aspirations, dynamism, and spirit of Village de l'Est, Sherwood Forest, Einstein Middle, and Sarah T. Reed. We ensure that each campus is a safe haven where children can thrive, learn, and embrace the joy of education.

The mission of Einstein Charter Schools is to nurture students to be academically strong, as well as socially and emotionally resilient. Now, I want you to imagine vibrant classrooms, where learning isn't just a task but a thrilling adventure. Get ready to take a journey filled with creativity, innovation, and hands-on experiences that will make every day an unforgettable journey of discovery.

Behind this transformative journey are our remarkable educators, staff, and administrators. They are the torchbearers of our mission, creating a vibrant tapestry of learning and growth. Our stakeholders are the soul of our community. We are not just a network of schools; we're a masterpiece of collaboration, innovation, and shared aspirations. The future is bursting with promise, and I can't wait to see us seize it, together.

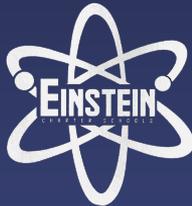
With Excitement and Gratitude,

Tara Johnson, CEO



1

Einstein Safety and Operational Procedures



OUR COMMITMENT TO SAFETY

Einstein Charter Schools is dedicated to the safety of our students, staff, families and all visitors. Students return on August 7th (grades 9-12) and August 8th (PK-8). The information shared in this document is our reopening commitment and is in accordance with the Board of Elementary and Secondary Education, the Louisiana Department of Education and New Orleans Public Schools.

Einstein will continue to work diligently to ensure that we are prioritizing the needs of our students, staff, and families. As a network, we will continue to closely monitor the coronavirus pandemic and taking guidance from the Louisiana Department of Health and the U.S. Centers for Disease Control.

Given that we cannot predict with certainty if there will be a spike in COVID-19 cases in the coming months, all decisions for reopening and continuous operations will be guided by fluid recommendations provided by the CDC, state and local government officials. We are dedicated to prompt and collaborative communication with our students, families and staff.

For the latest information and resources on COVID-19, all are encouraged to visit:

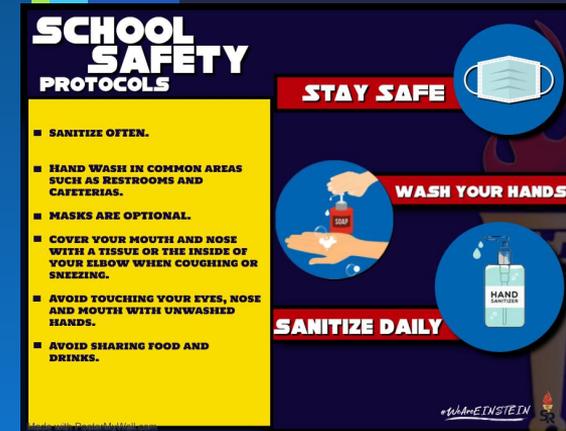
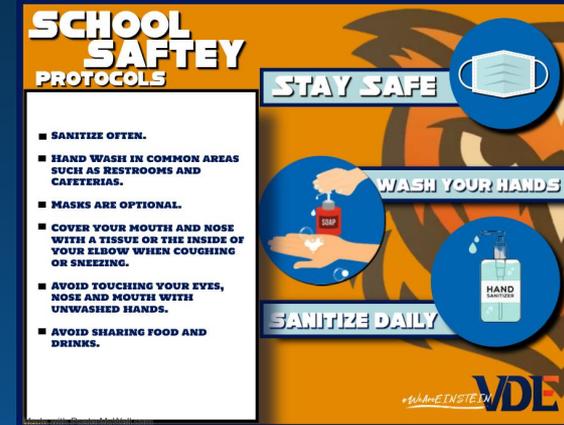
- Centers for Disease Control and Prevention: www.cdc.gov/coronavirus
- Occupational Safety and Health Administration (OSHA):
<https://www.osha.gov/coronavirus/safework>
- City of New Orleans: <https://ready.nola.gov/incident/coronavirus/safe-reopening/#phase>
- NOLA Public Schools: <https://nolapublicschools.com/coronavirus-updates>
- Louisiana Department of Education (LDOE): <https://www.louisianabelieves.com/>



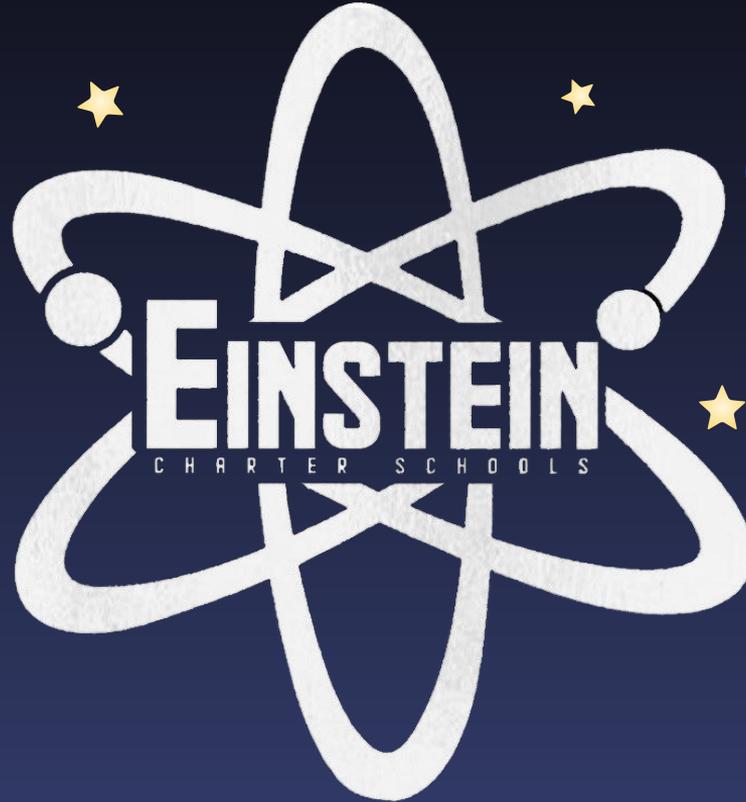
For any additional questions and/or concerns, please reach out to our team via email at help@einsteincharterschools.org

The following are General COVID-19 Safety expectations for all Einstein Charter Schools campuses:

1. **In-person Learning:** All students will return to in-person learning in accordance with the Einstein Charter Schools District calendar.
2. **Handwashing:** Remember to wash in common areas such as Restrooms and Cafeterias.
3. **Sanitizing:** All must sanitize upon arrival/or entry of the building and classrooms. Sanitation should occur before and after meals. Sanitation should occur before using play equipment. Sanitation should occur before exiting the campus. We will continue to sanitize equipment, tabletops and shared materials throughout the day.
4. **Masks:** Masks are optional for students, staff and visitors while on campus. If someone chooses to wear a mask, you must provide your own mask.
5. **Social distancing:** Although the 6ft apart social distancing mandate has been lifted, we will continue to practice safety with interactions in the classroom and during class transitions.
6. **Visitors:** Masks are optional for visitors while on campus. Visitors should sanitize their hands upon arrival and prior to exiting the building,
7. **Outdoor Activity:** No one is required to wear a mask while outdoors.
8. **Bus Safety:** Masks are optional for students who ride the bus.
9. **Cover:** All are asked to cover your mouth and nose with a tissue or the inside of your elbow when coughing or sneezing.
10. **Avoid:** Avoid touching your eyes, nose and mouth with unwashed hands and sharing food and drinks.



COVID-19 Policies



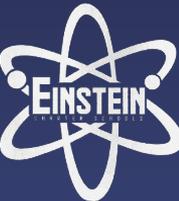
For the 2023-2024 academic year, Einstein Charter Schools is implementing these Guidelines, Policies and Procedures until further notice in an effort to minimize the risk that COVID-19 will impact our operations going forward. The health and safety of our employees and students is our top priority.

Policy Highlights:

Personal Hygiene & Proper Etiquette

All employees and students are expected to practice good hygiene. To that end:

- a) Employees and students must wash or sanitize hands:
 - upon arrival on campus;
 - before and after eating;
 - before and after using equipment (for example, but not limited to, play equipment, gym equipment, copier, computers, printers, and lab equipment);
 - after changing any classroom;
 - when a new group of students enter a teacher's classroom; and
 - before exiting the school campus.



Policy Highlights:

Personal Hygiene & Proper Etiquette

All employees and students are expected to practice good hygiene. To that end:

- a. Avoid touching your eyes, nose, and mouth.
- b. Cover your cough or sneeze with a tissue, then throw the tissue in the trash. Alternatively, cough/sneeze into your elbow.
- c. Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Hand sanitizer will be made available throughout the campus.
- d. Anyone who touches or handles mail or third party deliveries should wash their hands.

Employees will be provided adequate access to hygienic supplies, including soap, hand sanitizer with at least 60% alcohol, disinfectant wipes or spray, paper towels, and tissues.





Sanitize & Wash

Faculty, staff and students will practice hand washing frequently.

SANITIZING STATIONS

Sanitizing stations will be positioned throughout the schools.

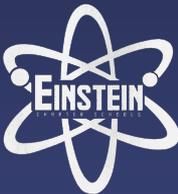
FACE COVERINGS

Face Masks are optional.

VISITORS

All visitors will check-in at the school's front office.

Face masks are optional.



Self-Assess

Symptom Monitoring

If you are sick or feel like you may become sick, stay at home and do not report to the school campus.

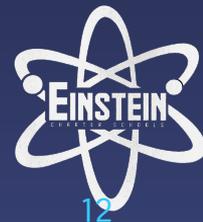
Before leaving your residence for the school campus, each employee and student should conduct an individualized assessment of any potential symptoms or circumstances. On a daily basis, all employees and students should ask themselves whether the answer is “Yes” to any of the following questions:

- Did I have a fever within the last 48 hours?
- Am I experiencing shortness of breath?
- Do I have a cough?
- Have I been experiencing chills?
- Do I have unexplained muscle pain?
- Do I have a sore throat?
- Have I lost my sense of smell?
- Have I experienced nausea, vomiting or diarrhea?
- Have I come into contact with anyone that has tested positive for COVID-19?
- Have I come into contact with anyone that is experiencing symptoms of COVID-19 (as outlined above)?



Stay Prepared

To prioritize health and safety, Einstein encourages parents to provide personalized bottle of hand sanitizer for each learner.



Quarantine & Testing

Quarantine:

- The CDC no longer recommends a 5-day quarantine period for unvaccinated persons who were exposed to the virus.
 - Those that are exposed are to wear a well-fitting face mask for **10 days** after their exposure.
 - Those that are exposed are to receive testing within **5 days** of their exposure.

Test to Stay:

- Test to stay is no longer required to ensure exposed and unvaccinated persons can remain on campus. However, getting tested is still recommended for all exposed persons within 5 days of their exposure.

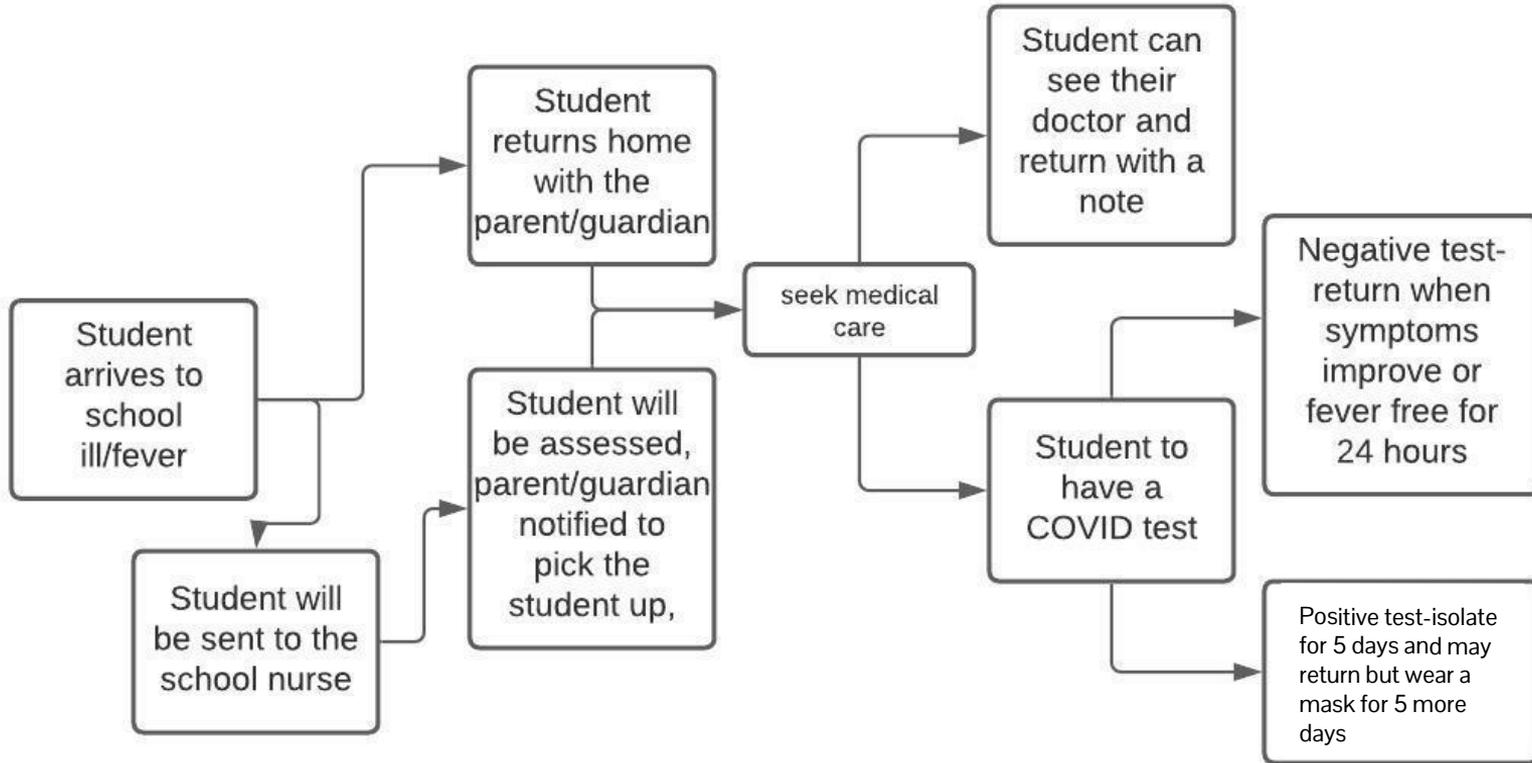


WHEN IN DOUBT....

Contact your School Nurse for direct guidance.



WELLNESS PROTOCOLS



2

Additional Guidance/Resources



ACADEMIC STRUCTURE: SCHEDULE - ELEMENTARY



Onsite Learning

- Student Arrival: 7:45 a.m. - 8:00 a.m.
- Breakfast: 7:45 a.m. - 8:00a.m.
- Core Classes: 55-90 Minutes (times may vary)
- Recess:15-20 Minutes (times may vary)

*5-minute transition time for teachers

*Students remain in classrooms

* Intervention Supports

- iReady Intervention Block
- Elective or Direct Instruction of ELA or Math
- Grade Level Teacher or Interventionist will provide instruction.
- Teachers will receive training on all of the systems

ACADEMIC STRUCTURE: SCHEDULE - EMS & STRHS



Onsite Learning - Monday thru Friday

- Student Arrival 7:45 AM - 8:00AM
- BREAKFAST 7:45 AM - 8:00AM
- Core Classes 75-90 Minutes (times may vary)
- Safe Socialization 20 Minutes

Intervention Supports

- iReady Intervention Block
- Elective or Direct Instruction of ELA or Math
- Grade level Teachers & Interventionist will provide instruction
- Teachers will receive training on all of the systems

RECORD OF ATTENDANCE



ATTENDANCE DOCUMENTATION

GRADES PRE-K to 5

- Teachers in grades Pre-K through 5 will record daily attendance in PowerSchool
- Elementary teachers will record attendance at the start of each instructional day in PowerSchools.
- Elementary teachers will also record attendance after lunch utilizing a school created spreadsheet.
- Teachers will submit a online social worker request form after the child has missed 3 or more full or half days.

ATTENDANCE DOCUMENTATION

GRADES 6 to 12

- Teachers in grades 6 through 12 will record daily attendance in PowerSchool
- Middle School teachers will record attendance at the start of each class period in PowerSchools with a total of six(6) class periods.
- High School teachers will record attendance at the start of each class period with a total of four (4) class periods.
- Teachers will submit a online social worker request form after the child has missed 3 or more full or half days.

CURRICULUM



English Language Arts

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 2nd Grade

- CKLA

Grades 3-8

- ELA Guidebooks

Grades 9-12

- My Perspectives

Intervention Components

- iReady (K-12)
- Mastery & Tutorial Lab (Grades 3-12)
- Vista Higher Learning (ELL)
- Unique Curriculum - SPED

Mathematics

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 8th Grade

- Eureka Math

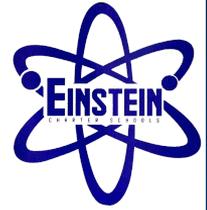
9th-12th Grade

- Springboard

Intervention Components

- ExtraMath(K-8)
- iReady (K-12)
- Mastery & Tutorial Lab (Grades 3-12)
- Unique Curriculum - SPED

CURRICULUM



Science

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 8th Grade

- Amplify Science

Grades 9-12

- LDOE Scope & Sequence
- inquiry HUB
- STEMscopes

Social Studies

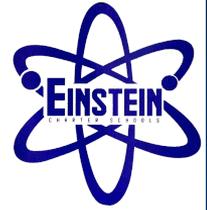
Pre-Kindergarten

- Creative Curriculum & Hatch

Kindergarten -- 12th Grade

- Social Studies Weekly(K-2)
- LDOE Scope & Sequence (3-12)

DIVERSE LEARNING



Students with Disabilities

- In-Person Support
- Strict adherence to their individual Education Plans (IEPs)
- Students in Grades Pkdg - 12 can attend school daily
- Mastery & Tutorial Lab

504 Students

- Will receive most of their support onsite per their individual Accommodation Plans (IAPs)
- Mastery & Tutorial Lab

English Language Learners

- In-Person Support per their individual Accommodation Plans (IAPs)
- Students in Grades PKdg-12 can attend school daily
- Mastery & Tutorial Lab

Student & Family Guidance

Please review our Student & Family Handbook for details regarding academics, culture and supports.

[ECS 23-24 Student and Family Handbook](#)

[ECS 23-24 Student and Family Handbook \(Spanish\)](#)

[ECS 23-24 Student and Family Handbook \(Vietnamese\)](#)



TRANSPORTATION

STUDENTS ARRIVING TO SCHOOL VIA SCHOOL BUS

1. Buses are allowed to operate at 100% capacity. Face masks are optional. Parents will be responsible for providing masks for students who decide to wear face coverings.
2. High touch surfaces (handrails, handles, seat backs, etc.) should be cleaned after the completion of arrival and dismissal routes.
3. Windows should be kept open when it does not create a safety or health hazard.

SCHOOL BUS UNLOADING

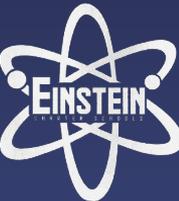
1. One bus at a time.
2. School staff will greet students as they exit buses.
3. Students will sanitize hands upon entering school buildings.
4. Buses will be sprayed with disinfectant at the end of morning and evening runs.

MEALS

Meals will be provided in the cafeteria.

Food Service provider will have a schedule for breakfast and lunch times per campus.

Custodial staff will ensure cleaning is completed and trash is discarded immediately following breakfast and lunch.



CALENDAR



2023-2024 Einstein Charter Schools Network Calendar

Start Time: 8:00 am - End Time: 3:30 pm

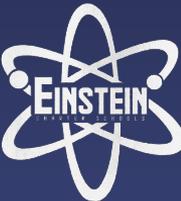
August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August	
1 - 4	New Teacher/BOY PD Continues
7	First Day - High School Students (STRHS)
7	Pre-K - K Entry Assessments Begin
8	1st - 8th Grade First Day (SF, VDLE, EMS)
14	Pre-K - K Students First Day

September 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September	
1	No School - Mental Health Day
4	No School - Holiday: Labor Day
5	Faculty Meeting
8	1st Quarter Progress Reports Issued
13	Meet & Greet the Teachers
15	National Hispanic Heritage Month Begins
19	IT Appreciation Day
29	Hispanic Heritage Program

[Access Calendar here](#)



SOCIAL MEDIA & COMMUNICATIONS

All members of the Einstein Learning Community have access to our social media accounts. Our Communications Manager, along with the Communications team will post crucial updates via social media, as they arise, to ensure that families remain abreast on pertinent information regarding schooling at Einstein throughout the 2023-24 academic school year. All schools also provide updates to families via SchoolMessenger weekly robocalls and emails.



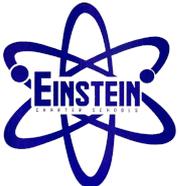
Einstein Charter Schools



@einsteincharter



@einsteincharter



WEBSITE



Our website can be used as a go-to tool for continuous information. Families and other stakeholders are encouraged to visit our newly renovated website at:

www.einsteincharterschools.com.

On our site you will be able to find:

- COVID-19 related updates
- Einstein Schools' Ready to Achieve Plan
- School-specific information
- District-wide instructional and operational guides
- District and school leaders' information and contacts

PARENT ENGAGEMENT



- Einstein is excited to have a Parent Liaison for the network.
Ms. Johana Lacayo manages PTO for all schools and is a fantastic resource for Einstein Parents. She can be reached at johana_lacayo@einsteincharterschools.org
- It is highly recommended that families engage with school leaders and teachers via telephone and/or online methods (i.e. Google Meets, Class Dojo, Zoom, and Hero).
- Should there be a need for an in-person meeting at any of the campuses, the following protocols will be in place to ensure the safety and health of all persons:
 - Face masks are optional for visitors entering the campus..
 - Meetings will be held in an open space that allows for appropriate circulation of air
 - All meeting areas will be properly cleaned and sanitized prior to and after any in-person meeting

SCHOOL CONTACTS

Sherwood Forest Elementary:

Dr. Christopher Mayes, Principal
Christopher_Mayes@einsteincharterschools.org

Terri Daigle, Assistant Principal
Terri_Daigle@einsteincharterschools.org

Village de l'Est Elementary:

Danielle Williams-Woods, Principal
Danielle_Woods@einsteincharterschools.org

Nicole Cooper, Assistant Principal
Nicole_Cooper@einsteincharterschools.org

Einstein Middle:

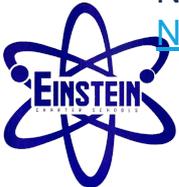
Leslie LaCour, Principal
Leslie_LaCour@einsteincharterschools.org

Brandy Thomas, Assistant Principal
Brandy_Thomas@einsteincharterschools.org

Sarah T. Reed High:

D'Lacie Monk, Principal
DLacie_Monk@einsteincharterschools.org

Glenn Bell, Assistant Principal
Glenn_Bell@einsteincharterschools.org

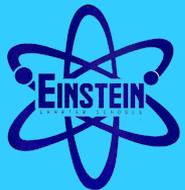


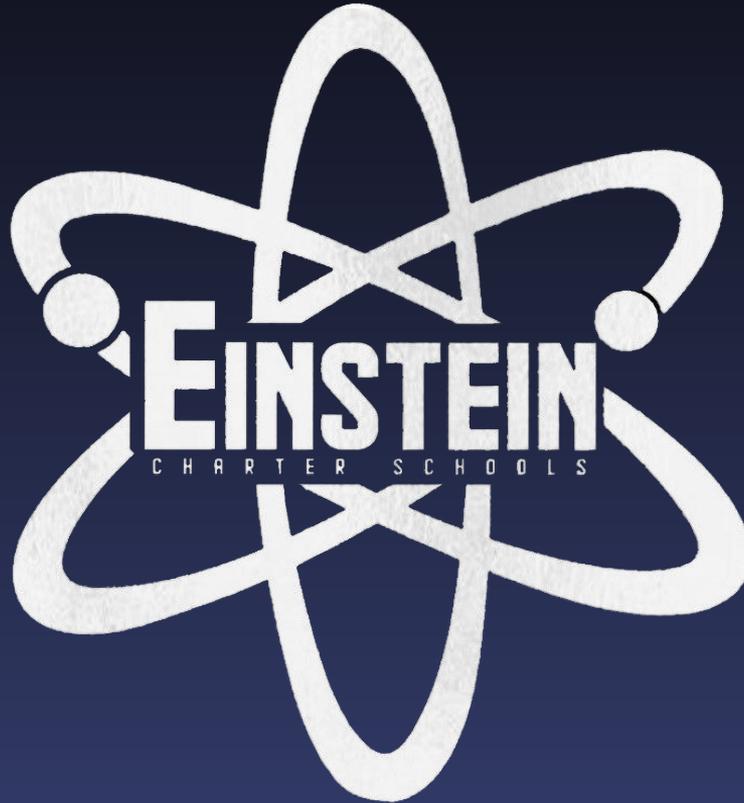
FREE COVID-19 TESTING



**Students and Staff can get
FREE Covid Testing by visiting the nurse's office
at the individual school sites.**

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For additional information please visit our
website at www.einsteincharterschools.com