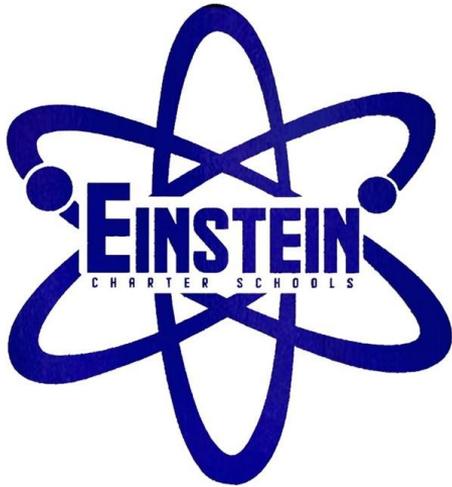


**Ready with
P.R.I.D.E.**



**Einstein Charter Schools
2022-2023**

Ready to Achieve Plan

PREPARED~RESPECTFUL~INSIGHTFUL~DISCIPLINED~EMPOWERED

Our Community of Schools



MISSION

Einstein Charter Schools empowers all students to achieve financial well-being and embrace the power of choice through equitable educational experiences.

A MESSAGE FROM EINSTEIN'S CEO

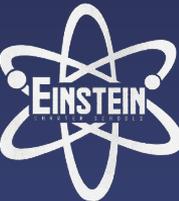
Dear Einstein Learning Community,

We are excited about the 2022-2023 school year as this is our year of rebirth. It is an opportunity to once again mold and strengthen the minds of our scholars. Having a strong foundation is essential for academic success and we pride ourselves on our capacity to educate the whole child.

As a network, we stand firm in ensuring the academic, social, and emotional needs of our students are met. In formulating professional learning communities, we make certain that all stakeholders are involved in educating our scholars. It is time to get back to the basics. We at Einstein will continue to be committed, strategic in our planning, and vigilant in our stance.

Respectfully,

Mrs. Tara Johnson, Interim CEO



1

Einstein Safety and Operational Procedures



OUR COMMITMENT TO SAFETY

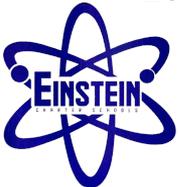
Einstein Charter Schools is dedicated to the safety of our students, staff, families and all visitors. Students return on August 8th (grades 9-12) and August 9th (PK-8). The information shared in this document is our reopening commitment and is in accordance with the Board of Elementary and Secondary Education, the Louisiana Department of Education and New Orleans Public Schools.

Einstein will continue to work diligently to ensure that we are prioritizing the needs of our students, staff, and families. As a network, we will continue to closely monitor the coronavirus pandemic and taking guidance from the Louisiana Department of Health and the U.S. Centers for Disease Control.

Given that we cannot predict with certainty if there will be a spike in COVID-19 cases in the coming months, all decisions for reopening and continuous operations will be guided by fluid recommendations provided by the CDC, state and local government officials. We are dedicated to prompt and collaborative communication with our students, families and staff.

For the latest information and resources on COVID-19, all are encouraged to visit:

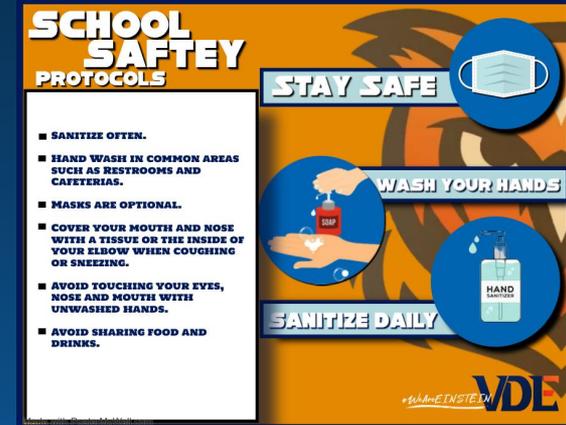
- Centers for Disease Control and Prevention: www.cdc.gov/coronavirus
- Occupational Safety and Health Administration (OSHA): <https://www.osha.gov/coronavirus/safework>
- City of New Orleans: <https://ready.nola.gov/incident/coronavirus/safe-reopening/#phase>
- NOLA Public Schools: <https://nolapublicschools.com/coronavirus-updates>
- Louisiana Department of Education (LDOE): <https://www.louisianabelieves.com/>



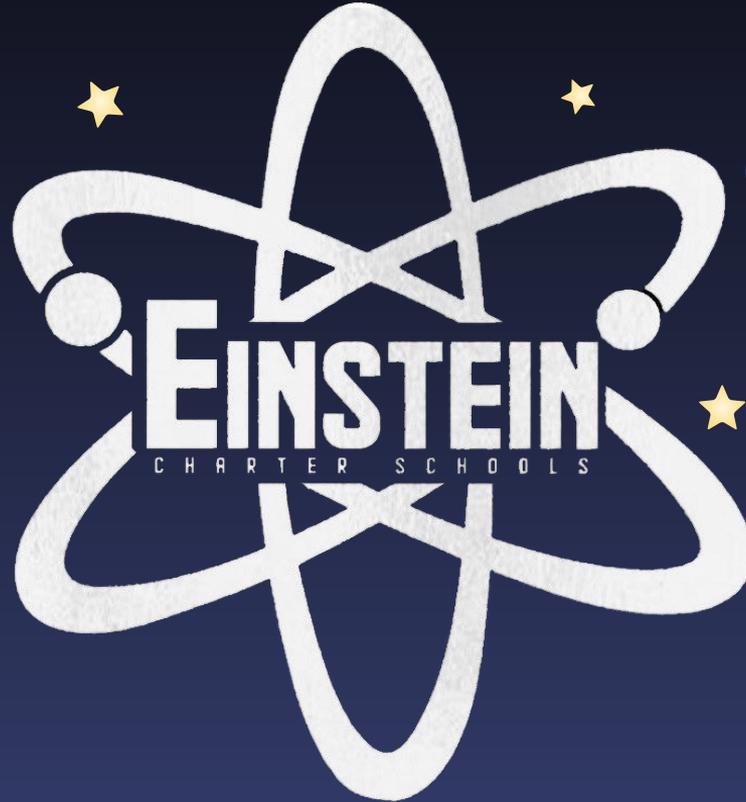
For any additional questions and/or concerns, please reach out to our team via email at help@einsteincharterschools.org

The following are General COVID-19 Safety expectations for all Einstein Charter Schools campuses:

1. **In-person Learning:** All students will return to in-person learning in accordance with the Einstein Charter Schools District calendar.
2. **Handwashing:** Remember to wash in common areas such as Restrooms and Cafeterias.
3. **Sanitizing:** All must sanitize upon arrival/or entry of the building and classrooms. Sanitation should occur before and after meals. Sanitation should occur before using play equipment. Sanitation should occur before exiting the campus. We will continue to sanitize equipment, tabletops and shared materials throughout the day.
4. **Masks:** Masks are optional for students, staff and visitors while on campus. If someone chooses to wear a mask, you must provide your own mask.
5. **Social distancing:** Although the 6ft apart social distancing mandate has been lifted, we will continue to practice safety with interactions in the classroom and during class transitions.
6. **Visitors:** Masks are optional for visitors while on campus. Visitors should sanitize their hands upon arrival and prior to exiting the building,
7. **Outdoor Activity:** No one is required to wear a mask while outdoors.
8. **Bus Safety:** Masks are optional for students who ride the bus.
9. **Cover:** All are asked to cover your mouth and nose with a tissue or the inside of your elbow when coughing or sneezing.
10. **Avoid:** Avoid touching your eyes, nose and mouth with unwashed hands and sharing food and drinks.



COVID-19 Policies



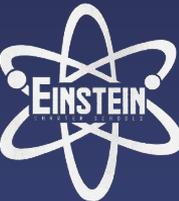
For the upcoming 2022-2023 academic year, Einstein Charter Schools is implementing these Guidelines, Policies and Procedures until further notice in an effort to minimize the risk that COVID-19 will impact our operations going forward. The health and safety of our employees and students is our top priority.

Policy Highlights:

Personal Hygiene & Proper Etiquette

All employees and students are expected to practice good hygiene. To that end:

- a) Employees and students must wash or sanitize hands:
 - upon arrival on campus;
 - before and after eating;
 - before and after using equipment (for example, but not limited to, play equipment, gym equipment, copier, computers, printers, and lab equipment);
 - after changing any classroom;
 - when a new group of students enter a teacher's classroom; and
 - before exiting the school campus.



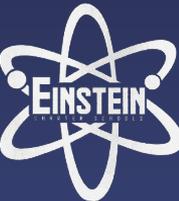
Policy Highlights:

Personal Hygiene & Proper Etiquette

All employees and students are expected to practice good hygiene. To that end:

- a. Avoid touching your eyes, nose, and mouth.
- b. Cover your cough or sneeze with a tissue, then throw the tissue in the trash. Alternatively, cough/sneeze into your elbow.
- c. Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Hand sanitizer will be made available throughout the campus.
- d. Anyone who touches or handles mail or third party deliveries should wash their hands.

Employees will be provided adequate access to hygienic supplies, including soap, hand sanitizer with at least 60% alcohol, disinfectant wipes or spray, paper towels, and tissues.





Sanitize & Wash

Faculty, staff and students will practice hand washing frequently.

SANITIZING STATIONS

Sanitizing stations will be positioned throughout the schools.

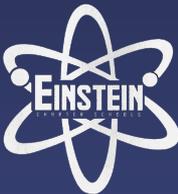
FACE COVERINGS

Face Masks are optional.

VISITORS

All visitors will check-in at the school's front office.

Face masks are optional.



Self-Assess

Symptom Monitoring

If you are sick or feel like you may become sick, stay at home and do not report to the school campus.

Before leaving your residence for the school campus, each employee and student should conduct an individualized assessment of any potential symptoms or circumstances. On a daily basis, all employees and students should ask themselves whether the answer is “Yes” to any of the following questions:

- Did I have a fever within the last 48 hours?
- Am I experiencing shortness of breath?
- Do I have a cough?
- Have I been experiencing chills?
- Do I have unexplained muscle pain?
- Do I have a sore throat?
- Have I lost my sense of smell?
- Have I experienced nausea, vomiting or diarrhea?
- Have I come into contact with anyone that has tested positive for COVID-19?
- Have I come into contact with anyone that is experiencing symptoms of COVID-19 (as outlined above)?



Stay Prepared

To prioritize health and safety, Einstein encourages parents to provide personalized bottle of hand sanitizer for each learner.



Quarantine & Testing

Quarantine:

- The CDC no longer recommends a 5-day quarantine period for unvaccinated persons who were exposed to the virus.
 - Those that are exposed are to wear a well-fitting face mask for **10 days** after their exposure.
 - Those that are exposed are to receive testing within **5 days** of their exposure.

Test to Stay:

- Test to stay is no longer required to ensure exposed and unvaccinated persons can remain on campus. However, getting tested is still recommended for all exposed persons within 5 days of their exposure.

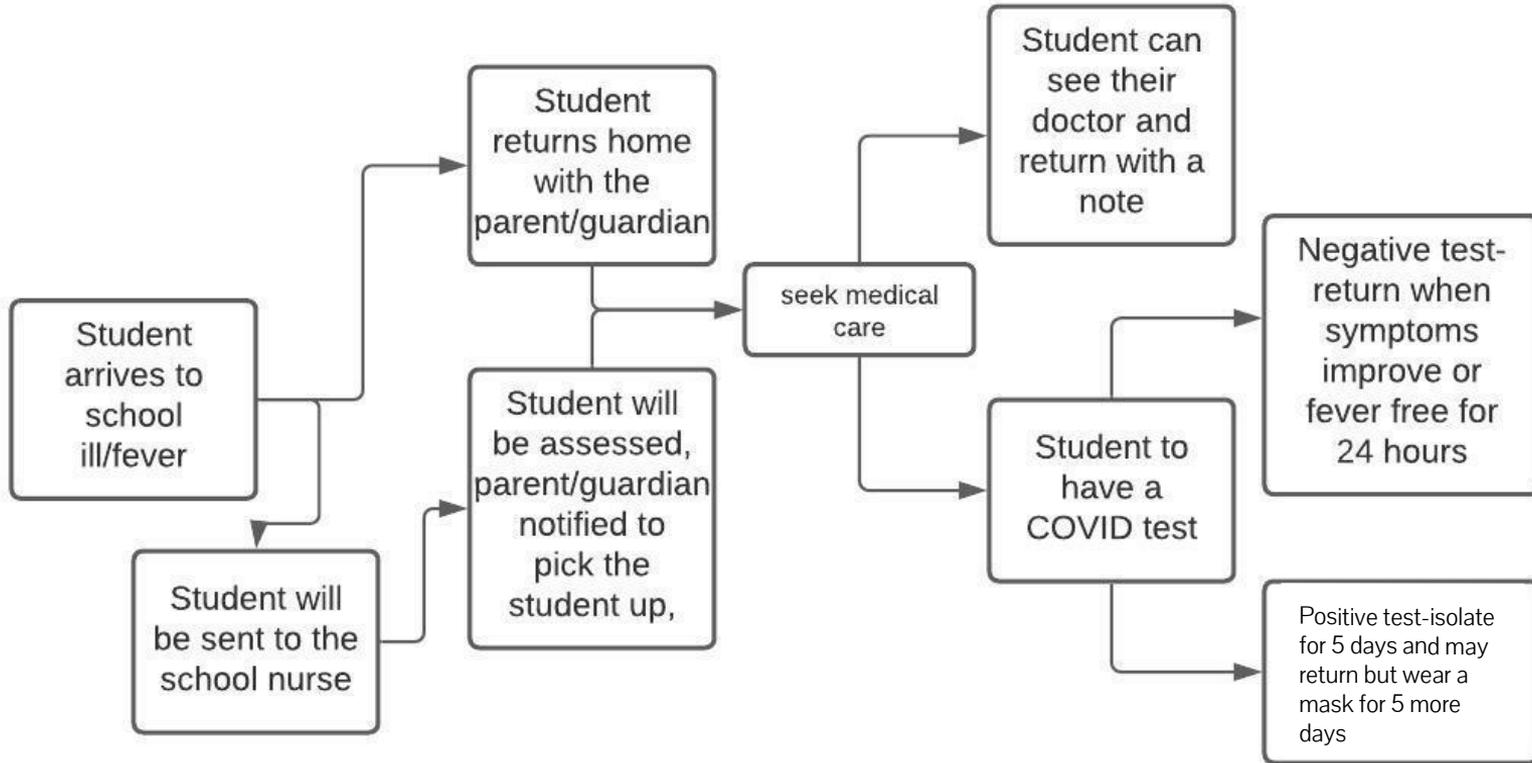


WHEN IN DOUBT....

Contact your School Nurse for direct guidance.

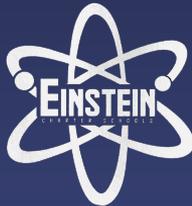


WELLNESS PROTOCOLS

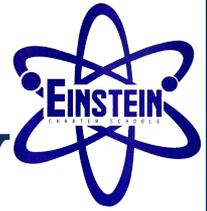


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Additional Guidance/Resources



ACADEMIC STRUCTURE: SCHEDULE - ELEMENTARY



Onsite Learning

- Student Arrival: 7:45 a.m. - 8:00 a.m.
- Breakfast: 7:45 a.m. - 8:00a.m.
- Core Classes: 55-90 Minutes (times may vary)
- Recess:15-20 Minutes (times may vary)

*5-minute transition time for teachers

*Students remain in classrooms

* Intervention Supports

- iReady Intervention Block
- Elective or Direct Instruction of ELA or Math
- Grade Level Teacher or Interventionist will provide instruction.
- Teachers will receive training on all of the systems

ACADEMIC STRUCTURE: SCHEDULE - EMS & STRHS



Onsite Learning - Monday thru Friday

- Student Arrival 7:45 AM - 8:00AM
- BREAKFAST 7:45 AM - 8:00AM
- Core Classes 75-90 Minutes (times may vary)
- Safe Socialization 20 Minutes

Intervention Supports

- iReady Intervention Block
- Elective or Direct Instruction of ELA or Math
- Grade level Teachers & Interventionist will provide instruction
- Teachers will receive training on all of the systems

RECORD OF ATTENDANCE



ATTENDANCE DOCUMENTATION

GRADES PRE-K to 6

- Teachers in grades Pre-K through 5 will record daily attendance in PowerSchool
- Elementary teachers will record attendance at the start of each instructional day in PowerSchools.
- Elementary teachers will also record attendance after lunch utilizing a school created spreadsheet.
- Teachers will submit a online social worker request form after the child has missed 3 or more full or half days.

ATTENDANCE DOCUMENTATION

GRADES 7 to 12

- Teachers in grades 6 through 12 will record daily attendance in PowerSchool
- Middle School teachers will record attendance at the start of each class period in PowerSchools with a total of six(6) class periods.
- High School teachers will record attendance at the start of each class period with a total of four (4) class periods.
- Teachers will submit a online social worker request form after the child has missed 3 or more full or half days.

CURRICULUM



English Language Arts

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 2nd Grade

- CKLA

Grades 3-8

- ELA Guidebooks

Grades 9-12

- My Perspectives

Intervention Components

- Nat Geo (ELL students)
- iReady (K-8)
- Mastery & Tutorial Lab (Grades 3-12)

Mathematics

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 8th Grade

- Eureka Math
-

9th-12th Grade

- Springboard

Intervention Components

- ExtraMath(K-8)
- iReady
- Mastery & Tutorial Lab (Grades 3-12)

CURRICULUM



Science

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 8th Grade

- Amplify Science

Grades 9-12

- LDOE Scope & Sequence

Social Studies

Pre-Kindergarten

- Creative Curriculum & Hatch

Kindergarten -- 12th Grade

- Social Studies Weekly(K-2)
- LDOE Scope & Sequence (3-12)

DIVERSE LEARNING



Students with Disabilities

- In-Person Support
- Strict adherence to their individual Education Plans (IEPs)
- Students in Grades Pkdg - 12 can attend school daily
- Mastery & Tutorial Lab

504 Students

- Will receive most of their support onsite per their individual Accommodation Plans (IAPs)
- Mastery & Tutorial Lab

English Language Learners

- In-Person Support per their individual Accommodation Plans (IAPs)
- Students in Grades PKdg-12 can attend school daily
- Mastery & Tutorial Lab

Student & Family Guidance

Please review our Student & Family Handbook for details regarding academics, culture and supports.

[Student and Family Handbook 2022](#)



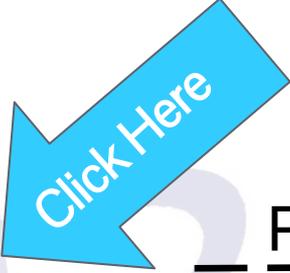
SURVEYS

TEACHERS

The ECS Ready to Achieve Parents and School Staff Survey is intended to provide our team with insight on how we are meeting the needs of our Parents and Staff and the work that we need to do regarding reflection and refinement. Our first priority will continue to be the safety of the students and families we serve.

[Ready to Achieve Survey](#)

Please complete the survey above to share your input.



Click Here

PARENTS

The ECS Ready to Achieve Parents and School Staff Survey is intended to provide our team with insight on how we are meeting the needs of our Parents and Staff and the work that we need to do regarding reflection and refinement. Our first priority will continue to be the safety of the students and families we serve.

TRANSPORTATION

STUDENTS ARRIVING TO SCHOOL VIA SCHOOL BUS

1. Buses are allowed to operate at 100% capacity. Face masks are optional. Parents will be responsible for providing masks for students who decide to wear face coverings.
2. High touch surfaces (handrails, handles, seat backs, etc.) should be cleaned after the completion of arrival and dismissal routes.
3. Windows should be kept open when it does not create a safety or health hazard.

SCHOOL BUS UNLOADING

1. One bus at a time.
2. School staff will greet students as they exit buses.
3. Students will sanitize hands upon entering school buildings.
4. Buses will be sprayed with disinfectant at the end of morning and evening runs.

MEALS

Meals will be provided in the cafeteria.

Food Service provider will have a schedule for breakfast and lunch times per campus.

Custodial staff will ensure cleaning is completed and trash is discarded immediately following breakfast and lunch.



CALENDAR



Einstein Charter Schools | 2022-2023 ACADEMIC CALENDAR

Elementary Start Time: 8:00 am ~ End Time: 3:30 pm/ Middle School & High School Start Time: 8:00 am~ End Time: 3:30 pm

New Teacher/BOY PD

1st Day of School for 1st - 12th grade

No School- Holidays

Network PD day-No school for Students

Last Day of school

Faculty Meeting

1st Day of School for PreKdg-Kdg

Asynchronous: Project Based Learning Day (Full Day)

Mental Health Day

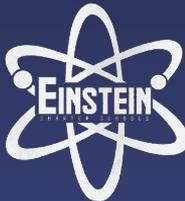
- 1-5 BOY PD continues
- 8 High School begins
- 9 Middle & Elementary Schools begin
- 15 Pkdg & Kdg begin

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 2 Mental Health Day No School for Students & Staff
- 5 Labor Day Holiday
- 12 Faculty Meeting
- 14 Open House
- 23 Asynchronous Day
- 15 Hispanic Heritage Month Begins
- 21 IT Appreciation Day
- 30 Hispanic Heritage Program

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

[Access the Calendar here](#)



SOCIAL MEDIA & COMMUNICATIONS

All members of the Einstein Learning Community have access to our social media accounts. Our Communications Manager, along with the Communications team will post crucial updates via social media, as they arise, to ensure that families remain abreast on pertinent information regarding schooling at Einstein throughout the 2022-23 academic school year. All schools also provide updates to families via SchoolMessenger weekly robocalls and emails.



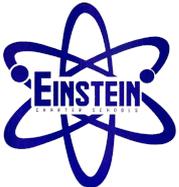
Einstein Charter Schools



@einsteincharter



@einsteincharter



WEBSITE



Our website can be used as a go-to tool for continuous information. Families and other stakeholders are encouraged to visit our newly renovated website at:

www.einsteincharterschools.com.

On our site you will be able to find:

- COVID-19 related updates
- Einstein Schools' Ready to Achieve Plan
- School-specific information
- District-wide instructional and operational guides
- District and school leaders' information and contacts

PARENT ENGAGEMENT



- Einstein is excited to have a Parent Liaison for the network.
Ms. Johana Lacayo manages PTO for all schools and is a fantastic resource for Einstein Parents. She can be reached at johana_lacayo@einsteincharterschools.org
- It is highly recommended that families engage with school leaders and teachers via telephone and/or online methods (i.e. Google Meets, Class Dojo, Zoom).
- Should there be a need for an in-person meeting at any of the campuses, the following protocols will be in place to ensure the safety and health of all persons:
 - Face masks are optional for visitors entering the campus..
 - Meetings will be held in an open space that allows for appropriate circulation of air
 - All visitors and Einstein staff will be required to wear masks, as outlined by the CDC
 - All meeting areas will be properly cleaned and sanitized using PLEASE prior to and after any in-person meeting

SCHOOL CONTACTS

Sherwood Forest Elementary:

Amy Henley, Principal

amy_henley@einsteincharterschools.org

Amber Carr, Assistant Principal

amber_carr@einsteincharterschools.org

Village de l'Est Elementary:

Danielle Williams-Woods, Principal

danielle_woods@einsteincharterschools.org

Nicole Cooper, Assistant Principal

Nicole_Cooper@einsteincharterschools.org

Einstein Middle:

Leslie LaCour, Principal

Leslie_lacour@einsteincharterschools.org

Brandy Thomas, Assistant Principal

Brandy_thomas@einsteincharterschools.org

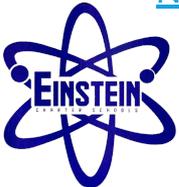
Sarah T. Reed High:

D'Lacie Monk, Co-Principal

DLacie_Monk@einsteincharterschools.org

Gregory Bell, Assistant Principal

gregory_bell@einsteincharterschools.org



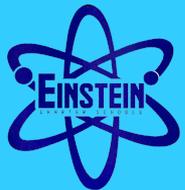
FREE COVID-19 TESTING

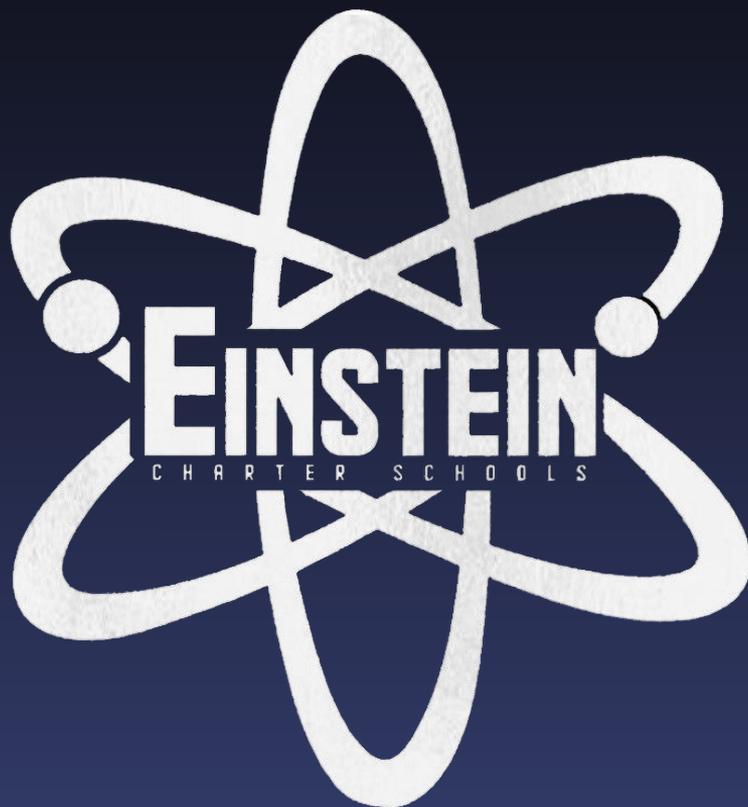


**Students and Staff can get
FREE Covid Testing**

~

**Wednesday's
8:30am-10:00am
@ each school site.**





For additional information please visit our
website at www.einsteincharterschools.com